

*i-to-i*

HOW TO TEACH  
**ENGLISH ONLINE**



# DISCOVER HOW TO TEACH ENGLISH ONLINE FROM HOME...

...OR ANYWHERE IN THE WORLD!

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*In today's digital world...*

...it's no surprise that teaching English online is a fast-expanding industry. It's great for teachers because it means that you can log in from wherever you are in the world and get paid for teaching classes. And it's great for students because they don't have to travel to learn.

If you're thinking of heading down this path, here's our guide to help you get started and inform you on what to expect.





# ARE YOU READY TO TEACH ENGLISH ONLINE?

Check out what you'll need:

- 1 TO BE A FLUENT ENGLISH SPEAKER
- 2 HAVE AN INTERNATIONALLY-RECOGNISED TEFL QUALIFICATION
- 3 PC (OR LAPTOP/TABLET), PLUS HEADSET WITH A MICROPHONE
- 4 A QUIET, WELL-LIT SPACE
- 5 A HIGH-SPEED INTERNET CONNECTION
- 6 SKYPE OR SIMILAR (FREE DOWNLOAD)



» Pro tip: To make your CV stand out, opt for a TEFL Course that includes a specialist module on teaching English online like our TEFL Advanced Diploma!



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## WHERE TO START?

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Square one.

You'll need an accredited TEFL certificate that includes *at least* 120 hours of training. If you don't have a bachelor's degree and / or you don't have any teaching experience, we'd recommend our [Advanced TEFL Diploma](#) to boost your confidence, skills, and earning potential.

If you're a qualified teacher, you're at an advantage! However, teaching English online requires skills and knowledge that you won't already have and a TEFL qualification is the only way to acquire these.

To get a job teaching English online, aside from a TEFL certificate, you don't need any other qualification necessarily - however, some online employers might specify that they prefer candidates who have a bachelor's degree. If you don't have a degree, don't be put off! There are plenty of jobs that don't require them.

GET QUALIFIED TODAY! >>



» With online teaching becoming increasingly popular around the world, it's all about being bright and standing out!

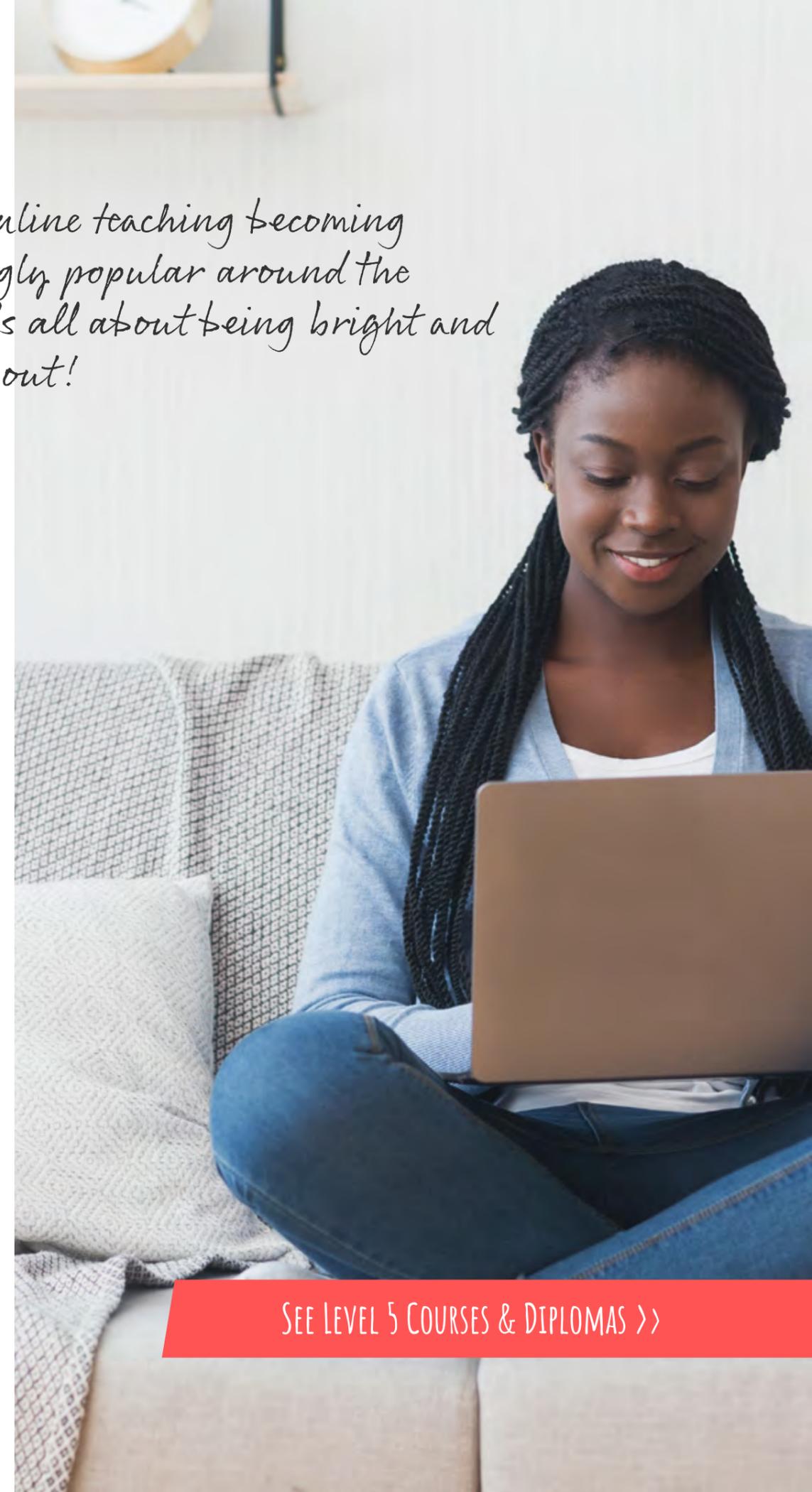
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## GIVE YOURSELF AN EDGE!

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If you want to set yourself apart from other job candidates and hone your craft, we'd definitely recommend taking a TEFL course that includes [specific training on teaching English online](#).

Most reputable TEFL course providers will offer this, ourselves included, and it'll give you valuable tools to help you adapt lesson plans for online classes, learn how to teach one-on-one and even give you guidance on the technical side of setting yourself up as an online tutor. It really is worth your time. Why not [check out our Level 5 Courses & Diplomas?](#)



SEE LEVEL 5 COURSES & DIPLOMAS >>

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## TO FREELANCE OR NOT TO FREELANCE...



Once you're qualified, you'll have this choice to make.

Online tutors can either be their own boss, decide their own hours, set their own rates of pay and advertise to find their own students on freelance teaching websites. Or, you can apply for work with a language school and they'll do all the hard work for you.

The only downside to working for a language school is that you'd have your rates set for you - and sometimes, your working hours too. Your decision's never set in stone, so if you decide you want to freelance, you can always change your mind and work for a language school instead - and vice versa.

If you want freelancing as an option, our [Advanced Diploma](#) would be perfect for you. It has specialist modules in 'How to set up a TEFL Business' and 'How to market yourself as TEFL Freelancer', so you'll be fully clued-up on everything you need to know before you start!

» Remember, the beauty of working online is that it's easy to change your schedule. One week you can freelance, the other you can work for a school.



# 4

## BE READY

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One of the most important things you'll need to teach English online is [the technology](#).

**You'll need:** a reliable laptop or PC that has a microphone and a built-in webcam (or you can purchase one separately), plus a reliable internet connection - you don't want to be getting cut off half way through a lesson!

On top of this, for each lesson you'll need to have [your resources](#) at the ready and a suitable environment to conduct your lessons i.e. a desk and chair in a quiet, well-lit location. If you're ready and raring to go for each lesson, you won't feel stressed and your students will get the most out of their time with you.



CHECK OUT OUR ONLINE TEACHING RESOURCE PACK >>

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# START JOB HUNTING

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Whether you're opting for freelance or language school work, the next move is to get cracking with looking for work.

If you've chosen to freelance, this means setting up a good online profile on one of the many freelance teaching websites. Once you're more experienced, you can even set up your own website! If you'd rather have the security of guaranteed work, you can kick-start your search for online language school jobs via TEFL job sites such as our sister company, [LoveTEFL Jobs](#).

Simply view and apply for online teaching jobs and you'll be interviewed via video call - easy!

*» Having a good online profile is important when establishing yourself as an online tutor. First impressions count!*



VISIT THE TEFL JOBS BOARD >>



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## BE PROFESSIONAL

Once you've bagged your first online teaching role, your career can gather momentum pretty quickly.

So, last but not least, although you're behind a screen, you're still a teacher, so always remember to dress appropriately and look presentable for every lesson you teach.

Smart casual is fine - no need for a suit! Smile and be friendly, and you'll all enjoy yourselves!

» When having online interviews, remember the importance of acting and dressing as you would for a face-to-face interview.

GET QUALIFIED TODAY! >>



# TOP TEACHING ONLINE RESOURCES

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## Skype

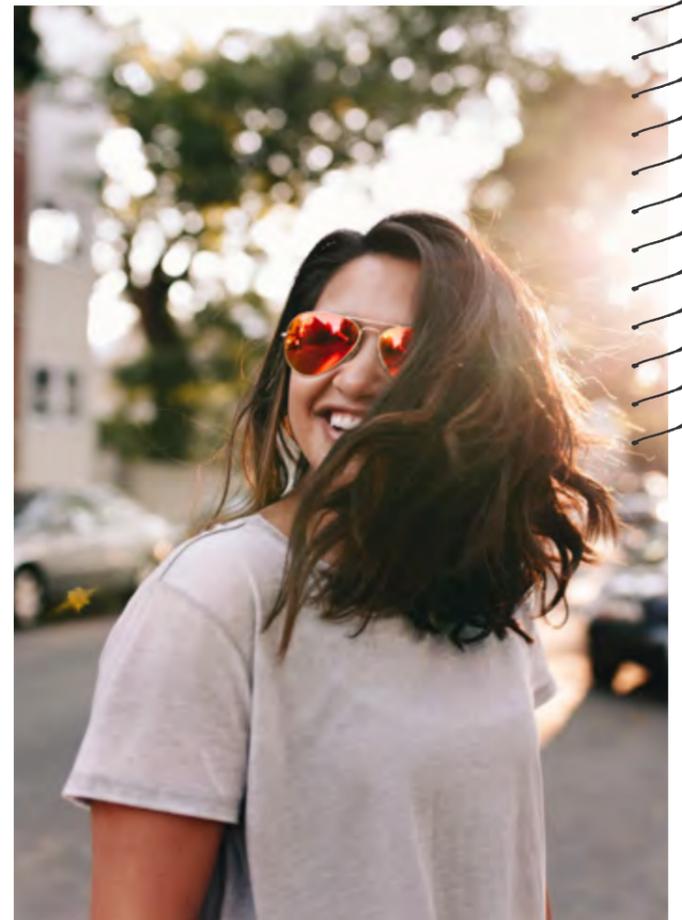
[www.skype.com](http://www.skype.com)

Can't wait to start teaching English online? Download Skype for free and you can immediately hold face-to-face sessions worldwide. All that's left to do is invest in some headphones / microphone to ensure your audio quality and set up PowerPoint to allow you to screen share materials with your students. And that's it. Your online classroom is ready to go!

## British Council

[www.teachingenglish.org.uk](http://www.teachingenglish.org.uk)

Looking for inspiration for those online lessons? The British Council's Teaching English website is packed full of articles, downloadable resources, videos and much more. You can also join the Teaching English Facebook page (<https://www.facebook.com/TeachingEnglish.BritishCouncil>) to chat and share tips with other teachers worldwide. The perfect place to start!



## Busy Teacher

[www.busyteacher.org](http://www.busyteacher.org)

Busy Teacher has thousands of worksheets and activities that you can download immediately, for free. Simply one of the best sites you'll find for TEFL online, whether you're teaching English in a real or virtual classroom. Yes please!

## Breaking News English

[www.breakingnewsenglish.com](http://www.breakingnewsenglish.com)

If you want to add a current affairs flavour to your lessons, this site is your new best friend. New lessons are added every couple of days based on a story that's in the news. You can pick out individual activities or download a full mini-lesson.



## Film English

[www.film-english.com](http://www.film-english.com)

Film and audio clips are a great way to break up your online English lessons. Film English has some great topic-based lesson plans and activities centred on short films that are available for free online. Win-win for those trying to earn money (not spend it!)



## Cambridge Assessment English

[www.cambridgeenglish.org](http://www.cambridgeenglish.org)

Cambridge University's TEFL arm offers some really useful free resources including sample tests and vocabulary lists that are perfect for exam preparation classes.

## Glogster

[www.edu.glogster.com](http://www.edu.glogster.com)

When it's just you and a computer screen, it's important to make that screen look as appealing and interesting as possible. Glogster is a great resource for making your own interactive, electronic posters. Or, if you want to take it one step further, try out Prezi ([www.prezi.com](http://www.prezi.com)). Your students will definitely thank you!

## Moodle

[www.moodle.org](http://www.moodle.org)

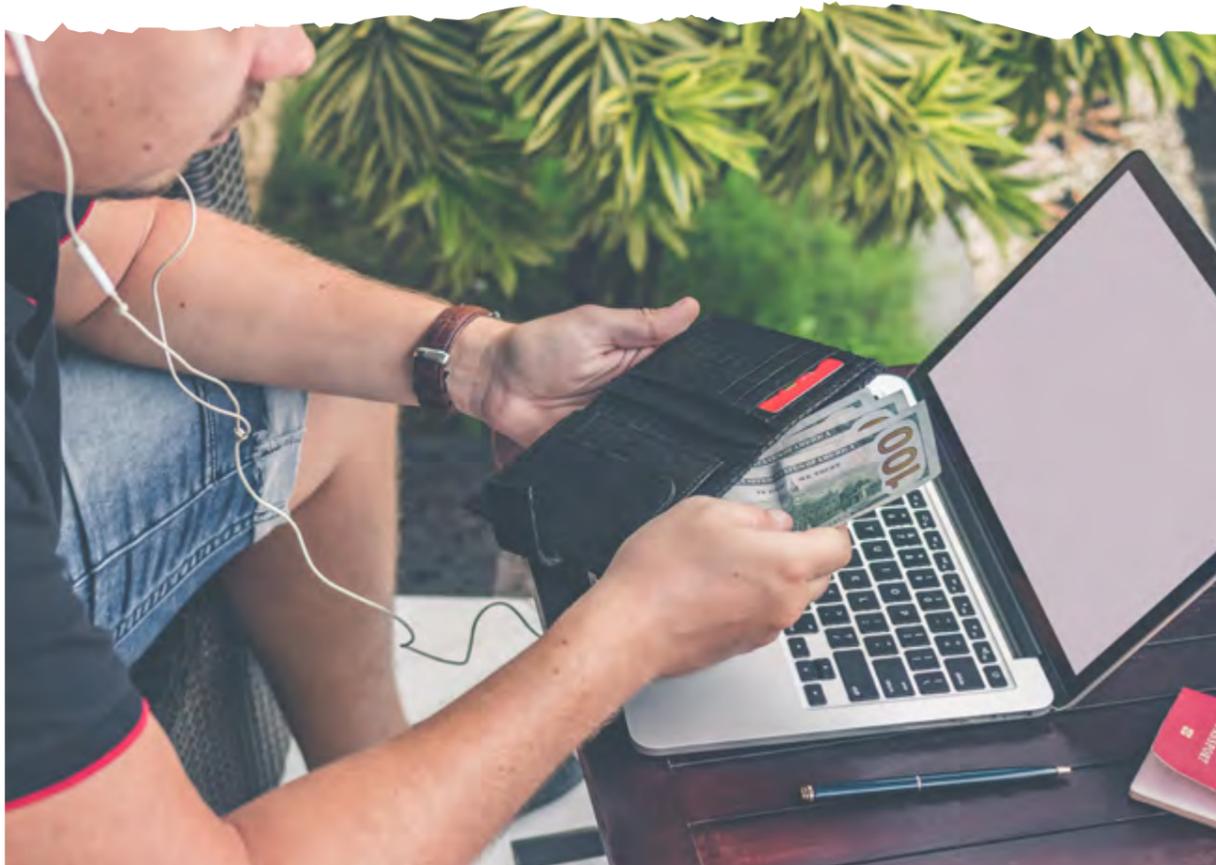
Once you've launched your online teaching career, chances are you'll want to develop online courses all of your own. And when you do, there's not many better online teaching platforms than Moodle. Or if you're looking for something a little simpler and cheaper, check out the very user-friendly udemy ([www.udemy.com](http://www.udemy.com)).

# HOW MUCH CAN I EARN?

## Remember!

The amount you'll earn depends on three main factors:

1. Which school you're teaching through
2. How many students are in the sessions
3. How many times a week you're teaching



TYPE OF WORK	HOW MUCH CAN I EARN?
General or conversational English	£6-£15+ per lesson £1,300-£3,250+ per month*
Business English	£25-£35+ per lesson £3,250-£5,600+ per month*
Examination preparation	£20-£30+ per lesson £2,600-£3,900+ per month*
Job interview coaching	£15-£25+ per lesson £1,950-£4,850+ per month*
English lessons for specific nationalities	£10-£20+ per lesson £1,300-£3,250+ per month*

\*based on full-time hours



www.LoveTEFLJobs.com

# WHERE CAN I FIND TEFL JOBS?

Online English lessons are in high demand and there's a couple of different routes you can take when it comes to the type of work you want to do.

Essentially, you have the option of working for yourself or for an online language school. If you want to be your own boss, you'll need to market yourself online to find your own students. Whereas, if you work for a language school, you'll get students from them.

If you're just starting out as a TEFL teacher, it might be a good idea to work for a language school first. This will allow you to build up your confidence and knowledge of online teaching, before going it alone in future!

If you choose to work for a language school, the best places to look for work are on online TEFL jobs boards or directly through the schools themselves.

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## Introducing LoveTEFL - our sister company!

What LoveTEFL do? [LoveTEFLjobs.com](https://www.LoveTEFLjobs.com) is a teaching hub dedicated to pairing budding TEFL teachers with high-quality employers. Their brand new jobs board has a range of TEFL positions all over the world - with a growing list of excellent online roles to help kick off your TEFL career!

SEE THE LOVETEFL JOBS BOARD >>

# TOP ONLINE EMPLOYERS

## FOR NON-DEGREE HOLDERS

Oxinity	Set own rates
Cambly	\$10/£8/R180 per hour
iTalki	Set own rates
Preply	Set own rates
The Really Great Teacher Company	\$20-\$26 per hour

## FOR DEGREE HOLDERS

NeuABC	Up to \$18 per hour
Magic Ears	\$20-\$26+ per hour
iTutorGroup	\$5-\$24+ per hour
VIPKid Global	\$14-\$22 per hour
EF English First	\$10-\$17 per hour

# TEFL DIPLOMAS

We are currently the only TEFL course provider that offer the option of a TEFL Diploma! So, with one of these qualifications under your belt, you'll definitely stand out from the crowd



## LEVEL 5 - 300-HOUR TEFL DIPLOMA

Our Level 5 300-Hour Online TEFL Course is perfect if you're wanting to train remotely, in your own time. This course is a combination of 180 hour online course plus our exclusive Teaching One-to-One & Online and Teaching Business English specialism - perfect for boosting your CV.



## LEVEL 5 - 420-HOUR TEFL DIPLOMA

Our Level 5 420-Hour course is very comprehensive and it's actually employer-preferred! It includes everything the 300 Hour course has to offer, plus 2 additional specialist modules in Teaching Other Subjects in English (like science, maths, and geography) and Teaching IELTS - which will really help your CV to shine when you're applying for competitive TEFL roles.



## LEVEL 5 - 500-HOUR ADVANCED TEFL DIPLOMA

Our Level 5 500-Hour course is the gold standard in TEFL qualifications! It includes an excellent grounding in the basics of TEFL, all the specialisms contained in the 420 Hour course, PLUS 2 additional specialisms in How to set up a TEFL Business and How to market yourself as a TEFL Freelancer. This makes it perfect for those that want to freelance or set up their own TEFL business - a great way to access the highest TEFL salaries!



# TEFL CERTIFICATES

Perfect for if you want to qualify quickly and get a good grounding in the basics of TEFL!



## LEVEL 5 - 180-HOUR TEFL CERTIFICATE

Our Level 5 180-Hour Online TEFL Course is ideal if you're wanting to get qualified, working flexibly and quickly.

Once qualified, you'll get the pick of good, competitive jobs in higher paid roles than you would completing a Level 3 Course - great if you want to TEFL for a longer than a few months.



## LEVEL 3 - 120-HOUR TEFL CERTIFICATE

120-Hours is the minimum number of hours you'll need to find a job in TEFL and this course is included in all of our course bundles.



SOUNDS GOOD? BROWSE OUR RANGE OF ONLINE TEFL COURSES HERE >>

\*Available in certain countries.

# LEVEL 3: BECOME AN ONLINE TUTOR ADD-ON COURSE

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## Taking a Level 3 TEFL Course?

This [specialist Add-On](#) is the perfect way to get specialised training on teaching online. Designed to be added to a full TEFL Course, it'll teach you how to set yourself up as an online English teacher.

You'll gain all of the skills and preparation you need to give effective online lessons as well as covering the practical aspects involved with remote teaching.

Topics you'll cover:

- Getting connected (the technical elements)
- Designing effective lesson plans for online teaching
- Teaching on a one-on-one basis
- Assessing your students
- How to find students and advertise online

SEE BECOME AN ONLINE TUTOR ADD-ON >>

# Say Hello!



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Sneak peak:

