

*i-to-i*

**YOUR  
GRADUATION PACK**  
*Congratulations*

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# *Congratulations* ON COMPLETING YOUR COURSE!

We hope you've enjoyed your journey with us so far, now we want to help you achieve your next goal, whether that's landing your dream job or helping you to excel in your teaching career. This is why we've created a Graduation Pack!  
Here's a bit more about what it's all about...





# YOUR OFFICIAL REFERENCE

Having 26 years' experience has its advantages, we're well established in the world of TEFL with globally recognised accreditations and links with hundreds of employers.

**With more graduates teaching worldwide than anyone else having an i-to-i official reference will help you stand out from the crowd and boost your job application success.**

You'll be provided with an official document referencing your successful completion of the OFQUAL regulated course you completed. It will contain details of the techniques and skills you've learned to be an effective and engaging teacher, highlighting your personal achievements.

Our contact details will also be provided so your potential employer can get in touch with us should they need any further information to support your application.





# LEARNING HUB ACCESS

LoveTEFL is i-to-i's sister company, and they're an online TEFL jobs board who're not only committed to helping both newly qualified and experienced TEFLers find work online and abroad, they also have a fully equipped Learning Hub that you'll have full access to which will boost your employment prospects. Win!

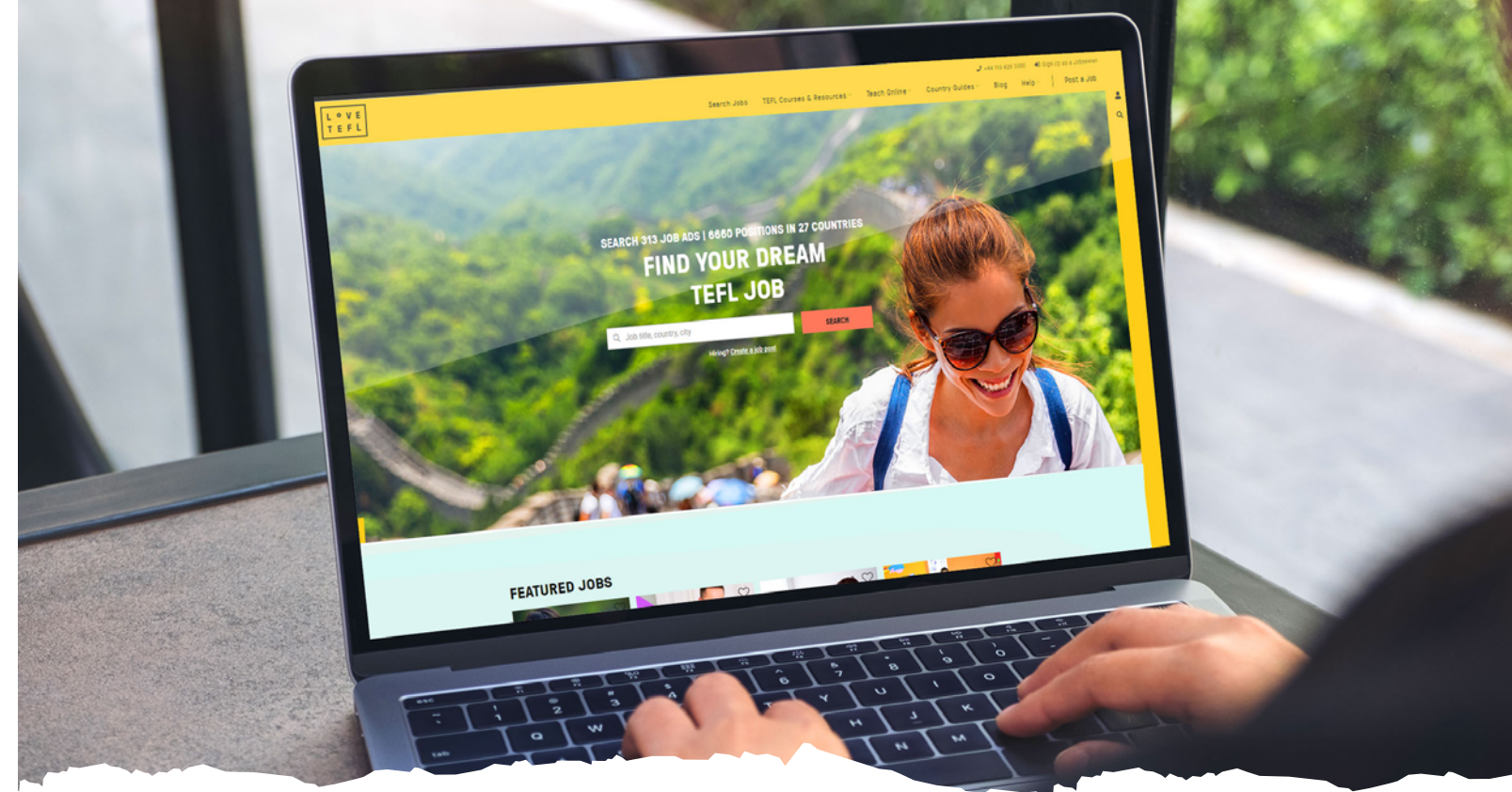


## LoveTEFL: Helping you find your dream TEFL job

LoveTEFL are i-to-i's sister company, and they're an online TEFL jobs board who're not only committed to helping both newly qualified and experienced TEFLers find work online and abroad, they also have a fully equipped Learning Hub to boost your employment prospects. Win!

As soon as you enrol onto any i-to-i TEFL Course, you'll also be automatically registered for the LoveTEFL jobs board – meaning you'll get first pick of the jobs when they're advertised. LoveTEFL have made searching for a TEFL job simple. Choose from 1000s of vacancies by searching by location or whether or not you have a degree, or propel your career with CV and interview tips, upskilling courses and job-hunting advice on their Learning Hub.

Simply put, if you choose to get TEFL certified with i-to-i, you'll benefit from expert support long after you get that shiny new certificate.



In the LoveTEFL Learning Hub, you'll get everything you need for a smooth TEFL career, from **helpful job-hunting guides** and a **sample CV / resume pack** to **lesson plans** and **CPD** (Continued Professional Development) courses, **developing your skills in the classroom**. The Learning Hub is here for you throughout your TEFL career.

### TOP 5 REASONS TO JOIN

## The Learning Hub

1. Boost your job prospects
2. Endless teaching materials
3. Endorsed by Employers
4. Easy to understand
5. Built by teachers, for teachers

The Learning Hub has been **created by Delta-qualified teachers** with input from real-world TEFL employers and recruiters. Expect **high-quality courses and downloadable materials** built to help fast track your TEFL career.

In next to no time, you'll have the **knowledge and confidence to help you land your dream teaching job**. And because it's all online, you can access these resources anytime, any place from your tablet, computer or phone. So what are you waiting for?





## PERFECT YOUR JOB APPLICATIONS

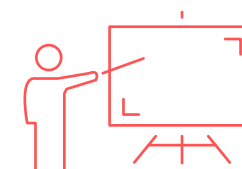
Need a hand perfecting your CV? We've got everything you need to know about developing your CV for the TEFL world. Get advice on how to format your CV, what experience to include and more.

From creating spotless cover letters to nailing your job interviews, you'll find a range of courses and guides to help you secure your dream job. Plus first-hand help and advice from TEFL employers and recruiters.

- ✓ Building the perfect TEFL CV/Resume
- ✓ Writing a successful cover letter
- ✓ Creating effective introductory videos
- ✓ Mastering the TEFL interview
- ✓ Sample CV/resume pack

## LESSON PLANS & RESOURCES

Download easy-to-use lesson plans and worksheets from our lesson plan library. From how to tell the time to teaching past simple grammar, our plans have you covered on a variety of topics - **you won't be stuck for choice.**







## TEACHING SKILLS COURSES

These online courses will help you specialise in new skills or develop existing ones, boost your CV and increase your earning potential. Work through the courses at your own pace and receive Certificates of Achievement for completed courses. Here are some of the courses you will get access to:

- ✓ Understanding and teaching conditionals
- ✓ Helping adult learners to speak
- ✓ Using technology in the classroom
- ✓ Classroom management for teenagers
- ✓ Teaching very young learners  
*(including Total Physical Response (TPR) technique)*
- ✓ Teaching English to large classes
- ✓ Understanding and teaching pronunciation
- ✓ Understanding and teaching tenses
- ✓ Understanding and teaching advanced level grammar

*100s of jobs* from employers from around the globe & online





# EMPLOYERS & GRADUATES



We might be biased – we think we're top-notch.  
But what do our graduates and TEFL employers think?

## What do TEFL employers have to say?

“ We know from first-hand experience of hiring many students from i-to-i and placing them in teaching positions in our schools overseas that the quality of candidates we receive are excellent. The candidates have clearly benefited from taking an i-to-i course and we would highly recommend graduates to aim to take their Level 5 diploma course. Not only does this course provide a variety of specialisation areas including Teaching Online and Business English, providing the graduate with a diverse portfolio, but also enhances their chance of employment with us and a global career.

### *English First*

We have been assisting i-to-i graduates with finding teaching jobs for many years now and can say with confidence that the quality of the training they receive is very high indeed. When commencing a TEFL career it is essential to have a solid understanding of teaching theory and the deeper the course contents go, the better chance graduates have in gaining employment with a top school. The 300 hour Level 5 Diploma course with i-to-i goes into a lot of detail and really provides students with a solid understanding of all areas of TEFL teaching. ”

### *Gold Star*



## Hear from our happy grads!

“ Thanks to i-to-i, a year and a half ago I came to Granada in Spain. I work as an English teacher in a fantastic academy, I have a lovely house and fantastic life! I love teaching and my students are great. I am the happiest I have ever been, thank you!

### *Annie, TEFL Teacher in Spain*

To everyone still doing their TEFL or thinking of doing it, the doors it can open for you are just amazing! You don't realise it until you actually finish the course and start sending your i-to-i certificate off, but you can literally go wherever you like and start a new life!

### *Sophie, TEFL Teacher in Taiwan*

Not only was the course feedback extremely informative and helpful, the tutors themselves were very pleasant and quick to grade submissions. Also, whenever I had to deal with i-to-i staff, everyone was tremendously nice and helpful. Your company inspired me to finally go abroad, thank you!

### *Brendan, TEFL Graduate* ”



# Student Support

GET IN TOUCH

If you've got any questions about your graduation pack feel free to contact our friendly student support team on the number below and they'll be happy to help!



## WE'RE HERE TO HELP

Call us between 07.00-20.00 Mon-Thurs  
and 09.00-17.00 Fri (UK time)



## ONLINE SUPPORT

Request a callback by [clicking here](#)  
Email [studentsupport@i-to-i.com](mailto:studentsupport@i-to-i.com)

## CALL OUR TEAM AT YOUR LOCAL RATE

UK: +44(0) 113 205 4602  
Ireland: 01 5269 506

USA: 877 526 3959  
Canada: 866 404 5781

Australia: 1300 88 42 70  
South Africa: 021 300 2852

