



INTERNSHIP PROVIDER TERMS AND CONDITIONS

Any applicant intending to participate on the TEFL Thailand Internship (referred to as 'Programme') must enter into this agreement. It sets out the terms and conditions between the applicant (referred to as 'you' or 'I') and Nutty's Adventures at Nutty's Adventures Co. Ltd., 45/2 Mu 1, Rojana Road, Pratu Chai, Phra Nakhon Si Ayutthaya, 13000, Thailand.

1. Confirmation that you are eligible to enter into these terms with Nutty's Adventures

By signing this document, you confirm that you:

- Are 18 years of age or older at time of travel
- Are a fluent English speaker - minimum English language level equivalent to C1 on the Common European Framework of Reference for Languages (CEFR)
- Will have completed an accredited 120-hour TEFL qualification before you arrive in your destination country
- Hold a valid and clean police check from your home country, or are willing to apply for one
- Will obtain appropriate travel insurance for the duration of your stay. This must include cover for all relevant travel and medical issues (including repatriation to your home country) and working overseas
- Are committed to teach English, or other required subjects, in the specified country for a period of not less than the initial term of your agreed programme
- Will follow the advice from Nutty's Adventures regarding code of conduct while on the programme
- Are sufficiently fit and healthy to undertake and complete the programme
- Meet all the specific requirements for the programme and country to which you have been accepted, as laid out in this document and the programme information

2. Responsibilities of each party

(i) **Nutty's Adventures** are responsible for:

- Communications with you after booking about your chosen programme
- Screening of all applications
- Information and advice on applying for the correct visa
- General advice and guidance to help you prepare for your programme
- Liaison with partner schools to prepare for your arrival
- Airport pick-up and transfers on the specified arrival date and location
- An in-country orientation
- Support throughout your programme

(ii) **Applicants**

You, the successful applicant, are responsible for:

- Providing all information required for your programme and related requests for information truthfully and accurately
- Producing all required documentation to Nutty's Adventures within the timescales specified
- Successfully completing an accredited 120-hour TEFL course prior to arrival in your destination country (if required)
- Ensuring that you have a valid passport, that will remain valid for the duration of your stay in your destination country
- Obtaining the correct visa. Whilst Nutty's Adventures will provide general advice to support this process, it is your responsibility to gain the correct visa for your programme. You are also responsible for the cost of obtaining any visa(s)
- Ensuring you bring all necessary documentation to your destination country
- Obtaining relevant travel insurance for the duration of your stay. It is important that you are covered for all relevant travel and medical issues (including repatriation to your home country) and working overseas. If you are unable to show relevant insurance documents at your orientation, you may not be able to continue in the programme and will not be entitled to any compensation
- Ensuring that you have taken appropriate medical advice in respect of living and working in your destination country including (but not limited to) receiving all the appropriate inoculations prior to travel. It is also your responsibility to ensure that you have the necessary medication and / or medical equipment for both prevention and treatment of illnesses during your time overseas
- Obtaining a clean police check in advance of arrival into country – you will not be able to take part in the programme without a clean police check and no refund will be offered if one is not obtained
- Booking and paying for your flights, to ensure that you arrive at the specified airport / meeting point on the official programme arrival date between the hours of 07:00 and 20:00. We also strongly recommend that you purchase a flexible flight ticket
- Reading all pre-departure information sent by Nutty's Adventures and attending the in-country orientation to help ensure you are prepared for your trip

Delays or inability to produce evidence of any of the above points may result in your application being void with no refund possible.

3. Costs

You, the successful applicant, are responsible for the following costs:

- Programme fee
- All fees for obtaining your visa. This includes any costs required for obtaining the necessary paperwork in-country
- Costs of obtaining a police-check certificate/confirmation
- Return flights to the specified airport for your programme
- Travel insurance
- All spending money during your time on the programme
- Any costs for optional excursions
- Any specific programme costs as set out in the programme information

4. Placement

Nutty's Adventures are responsible for providing your placement. Whilst Nutty's Adventures will consider any specific requests regarding placement location, this cannot be guaranteed.

Nutty's Adventures will not accept any liability to you arising from discrimination laws, health and safety practice or other matters which vary between your destination and home countries.

5. Teaching contract

You may be required to enter into a contract with the school in which you will be based. If this is necessary, details will be included in the programme information.

In all cases, please note:

- Precise working conditions as well as holiday / term dates may vary between different schools and regions
- You will be expected to dress and behave appropriately for work in accordance with the cultural norms in your destination country. These may be very different from those in your home country. Nutty's Adventures will not be able to help you if your placement is terminated because you refuse to comply with your school's expectations in relation to style of dress, hair or personal adornment (eg piercings and tattoos)
- You will be expected to take care of, and be responsible for, any materials provided for your use by your school. You may be held financially responsible for any damage or loss caused to such materials
- You will be subject to your destination country's laws during your programme, and it is imperative that you comply with these. Nutty's Adventures accepts no liability should you choose to violate any laws during your programme and / or if your placement is terminated as a result of you violating such laws
- Your school reserves the right to terminate your placement should you violate any of the work rules and regulations set by the school. In this case neither the school, nor Nutty's Adventures will have any responsibility for any costs incurred
- You will be held financially responsible for any damage to accommodation provided through your programme, whether caused by you or by somebody who is in your accommodation with your permission.

6. Correct paperwork

All offers of acceptance onto Nutty's Adventures programmes are reliant on you being able to produce the correct paperwork prior to travelling to your destination country. This includes, but is not limited to:

- CV / resume
- Original certificates for all required qualifications, including a degree (if relevant)
- Valid passport
- Original certificate for 120-hour TEFL course (minimum) from a recognized, accredited provider (if required)
- Police clearance certificate/confirmation – must be clean
- Evidence that you are fit and healthy to travel, if requested (ie doctors note / certificate)
- Any specific requirements for your programme, as set out in the programme information.

Failure to provide the correct documentation within the timescales specified by Nutty's Adventures may mean that you cannot take part in the programme. Nutty's Adventures will not be responsible for any costs you may incur through delayed or non-production of the relevant certificates or documentation.



7. Date changes

You are permitted to change the date of your programme up to ninety (90) days before your programme's arrival date, assuming that a place is still available on your new preferred programme. The cost of each date change is:

£99.95 / €129.95 / US\$139.95 / CA\$195.95 / AU\$199.95 / NZ\$199.95 / ZAR2229.95

Payment is required before the date change can be made. Inside ninety (90) days of your programme's arrival date changes cannot be made and full cancellation terms will apply. These terms and conditions apply to the departure date of the original booking or new preferred programme (whichever date is earliest).

8. Cancellation

If you cancel your booking then a cancellation charge will apply as below:

- 50% of the full booking amount if cancelled prior to 90 days from the programme start date, after the cost of your TEFL course has been deducted (where relevant)
- 100% of the full booking amount if cancelled less than 90 days from the programme start date

For the avoidance of doubt the cancellation charge for the TEFL Course will be 100% if it has been started or if it has been changed from a previous date

Minimum numbers

Some of our programmes are organised on the basis of a minimum number of clients (please see your programme handbook). In the unlikely event that the programme you have booked has to be cancelled because of insufficient numbers, you will be informed at least 30 days prior to departure.

General conditions

In all cases, Nutty's Adventures will not pay any compensation in the event that your programme is cancelled, curtailed or delayed or in any way changed as a result of circumstances that any party could not, even with all due care, foresee or avoid. Such circumstances include, but are not limited to, war or threat of war, terrorist activity or threats of such activity, riots or civil disturbance and adverse weather conditions.

You are responsible for arranging adequate insurance to cover for any such eventualities.

9. Use of photos and comments

By agreeing to these Terms and Conditions you agree that we may use any photo(s) / image(s) that we or someone on our behalf takes of you or any comments (written or verbal) you make during or in connection with your participation on the programme for our promotional / marketing purposes without obtaining your further specific permission or making any payment to you. Such use may include mentioning your name, age and area of residence.

10. The law and your protection

When agreeing to these Terms and Conditions, both parties recognise that you are not an employee of Nutty's Adventures.

Nutty's Adventures will use all reasonable skill and care in providing our services to you in accordance with these terms. However, Nutty's Adventures does not accept any liability:

- For any aspect of your teaching contract with your school (if relevant)
- That we might otherwise have if any part of this contract is improperly performed due to your error or omissions in the information and personal details that you provided to us
- Arising from a difference in regulation of employee protection, discrimination laws, health and safety practice or other matters between the destination country and your home country
- For any indirect, economic or consequential loss that you suffer as a result of programme

Nothing in these conditions is intended to exclude or limit our liability to you for fraud or for death or personal injury caused by any act or omission by Nutty's Adventures or its employees acting in the course of their employment for the duration of your programme.

11. Complaints

If for any reason you are not satisfied with our service, in the first instance you should set out the issue in writing and send



it to internship@nutty-adventures.com.

We will acknowledge your complaint within five working days and will aim to resolve the complaint within a maximum of twenty-eight days.

ACCEPTANCE OF TERMS AND CONDITIONS

It is understood that you have read, understood and agree to the Terms and Conditions covering the programme as set out in this document and the accompanying programme information.

Applicants Full Name:

Applicants signature:

Date: